Insert date

Insert sponsor/cro/crg address details

**[Name of Study and Protocol Number]Clinical Trial Research Agreement – Force Majeure Event**

The purpose of this letter is to provide written notice that Auckland DHB is prevented from performing of its obligations under the above clinical trial research agreement until further notice due to a Force Majeure Event (as defined in the agreement).

The Force Majeure Event is caused by the COVID-19 pandemic currently affecting New Zealand, leading to the re-deployment of Auckland DHB staff and resources to frontline clinical care.

We have advised separately on measures we will take to ensure the safety of current clinical trial participants.

Should you have any questions please contact me at the address detailed below.

Yours faithfully,

Name…………………

Title…………………..

Area………………………

Auckland District Health Board

Private Bag 92024

Email: rlucas@adhb.govt.nz