

Position Details:

Title: **Senior Paediatric Anaesthesia Fellow**

Department: Paediatric Anaesthesia

Reports to: Clinical Director

Location: Starship Children's Health

Authorised by : Dr John Beca, Director of Child Health

Date: July 2020

Purpose of Position:

- To provide clinical care of patients under the care of the Department of Paediatric Anaesthetics
- To develop skills in the management of critically ill neonates, infants and children in preparation for independent professional practice as a Paediatric Anaesthetist.
- To work as a junior consultant role to develop a consultant approach to independent practice.
- Post graduate fellowship for those wanting to subspecialise in paediatric anaesthesia
- To further paediatric knowledge and practical skills in managing critically ill children
- To provide insight into the care of subspecialty paediatric care including cardiac patients

Key Accountabilities:

In accordance with appropriate Australian and New Zealand College of Anaesthetists Guidelines including:

- Policy document TE13 'Guidelines for the Provisional Fellowship Program'.
- ANZCA training program curriculum 2013
- And using the SPANZA guideline for paediatric fellowship as a framework.

General:

A – Clinical Duties:

1. Carry out preoperative assessment and ongoing clinical management of patients, under the responsibility of the Department of Paediatric Anaesthesia. This will include delivering anaesthesia services in the operating rooms and at remote locations (such as Greenlane Surgical Unit, CT, MRI scanner, angiography suite, cardiac investigation rooms and radiotherapy).
2. Participate in on-call anaesthetic and perioperative services, as outlined below.
3. Participate in supervision and teaching of other trainees when clinically appropriate.
4. Participate in acute and post-operative pain management of paediatric patients.

B – Administration Duties:

To use the Anaesthesia Fellowship year to allow development of an interest in continuing education, teaching & teaching skills, understanding of research methods and techniques and to understand and develop a responsibility and commitment to the training of other staff.

Specifics of the role:

1. Provide, and participate in, appropriate educational activities for trainee specialists, RMO's, medical students, postgraduate nurses, undergraduate nurses, anaesthetic technicians, other para-medical staff, and interested community groups in subjects such as 'basic life support'.
2. Supervise the preparation of material to be used for teaching.
3. Ensure and review quality of patient care by participating in Quality Assurance programs.
4. Maintain personal knowledge and skills and participating in Continuing Medical Education. Participate in ANZCA Continuing Professional Development program or equivalent program from home college as per NZMC requirements .
5. Contribute to the activities of appropriate professional associations.
6. Carry out reviews and investigations on drugs, equipment, methods of clinical management, physiological, pharmacological and other matters relevant to anaesthesia, acute pain management and resuscitation.
7. Maintain a high standard of professional care in accordance with the NZMA Code of Ethics, Australian and New Zealand College of Anaesthetists guidelines, statutory and regulatory requirements, company policies and subsequent amendments thereto.
8. Deliver care in a paediatric sensitive fashion, taking into account cultural differences and the recognition of patients' rights.
9. Ensure informed consent for all patients is obtained in accordance with the Company's policy for any operation, test or procedure.
10. Attend operating sessions and other Departmental activities using the allocated time effectively and efficiently to achieve the goals of the annual business plan
11. Get involved in audit and or research work that contributes to enhance patient care and experience, service delivery or education of health professionals. Option of presentation of Audit or Research work done during the year at the Annual Auckland Trainee/ Registrars' Meeting.
12. Taking care of their personal and psychological health, and that of their colleagues, fostering a climate of care, openness and support.

C – Specific Paediatric Anaesthesia Fellow Duties (12 months):

1. Day time commitment 4½ days per week, (i.e. 9 sessions).
2. This will include 8 sessions per week of clinical work plus 1 session for personal continuing medical education (CME/MOPS). (Plus 4 hours of non-rostered non clinical time)
3. The clinical work will include duties undertaken by both trainees and specialists as deemed appropriate by the Clinical Director and other specialist staff.
4. "On call" duties will be required. This will be approximately 5 hours per week, delivered on a rostered basis to support the Fellow in the transition to fully independent Consultant practice. "On call" duties with the Department of Anaesthesia may involve supervising registrars with immediate consultant backup, covering registrar colleagues during periods of examinations and unexpected leave, and being available for "interesting cases", as deemed necessary e.g neonates/transplant.

5. Time for clinical research should be completed in the allocated Non-Clinical time. Extra may be awarded upon submission of an appropriate project to the Clinical Director or his designee. This will be substituted from the clinical sessions, or may be negotiated as additional work depending on departmental resources.
6. The fellow is expected to contribute to and attend departmental meetings and teaching sessions including M&M. journal club, departmental and contributing to teaching of other members of the operating room team.
7. Fellows are expected to see patients pre op and read around patients to maximise their learning. They may be rostered to the pre admission clinic.
8. The Fellow will work co-operatively with all other teams and members of the theatre team to optimise patient care.

Direct Reports (if applicable): N/A	Budget Accountability (if applicable): N/A
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Relationships:		
External	Internal	Committees/Groups
<ul style="list-style-type: none"> ➤ Families/whānau and caregivers ➤ Intensive Care and Paediatric Services throughout the country, ➤ Health providers outside ADHB 	<ul style="list-style-type: none"> ➤ Clinical Director/s ➤ Medical staff ➤ Other clinical teams ➤ Nursing staff ➤ Transport personnel ➤ Non clinical staff 	<ul style="list-style-type: none"> ➤ Clinical ➤ Quality & Clinical Safety ➤ Health & Safety ➤ IS

PERSON SPECIFICATION

	Essential
Education & Qualifications	<ul style="list-style-type: none"> ➤ Annual practising Certificate ➤ Anaesthetist at post-specialist registration level ➤ Registration with MCNZ as a Medical Practitioner

	Essential
Personal Attributes	<ul style="list-style-type: none"> ➤ Conscientious and responsible doctor ➤ Able to judge the need for consultation and supervision ➤ Able to work alone ➤ Open to bicultural concepts ➤ Willing to take on consultant type responsibilities and workload
Personal Circumstances	<ul style="list-style-type: none"> ➤ Able to work hours as required ➤ Able to offer commitment for 12 months ➤ Able to start on the required start date

WORKING FOR ADHB – EXPECTATIONS OF EMPLOYEES

CITIZENSHIP

Welcome *Haere Mai* | Respect *Manaaki* | Together *Tūhono* | Aim High *Angamua*

All employees are expected to contribute to the innovation and improvement of Auckland District Health Board as an organisation. This means:

- Using resources responsibly
- Models ADHB values in all interactions
- Maintaining standards of ethical behaviour and practice
- Meeting ADHB's performance standards
- Participating in organisation development and performance improvement initiatives
- Helping to develop and maintain Maori capability in ADHB, including developing our understanding of the Treaty of Waitangi and ways in which it applies in our work
- Raising and addressing issues of concern promptly

THE EMPLOYER AND EMPLOYEE RELATIONSHIP

We have a shared responsibility for maintaining good employer/employee relationships. This means:

- Acting to ensure a safe and healthy working environment at all times
- Focusing our best efforts on achieving ADHB's objectives

A performance agreement will be reached between the employee and their direct manager and/or professional leader containing specific expectations.

CONSUMER/CUSTOMER/STAKEHOLDER COMMITMENT

All employees are responsible for striving to continuously improve service quality and performance.

This means:

- Taking the initiative to meet the needs of the consumer/customer/stakeholder
- Addressing our obligations under the Treaty of Waitangi
- Involving the consumer/customer/stakeholder in defining expectations around the nature of the services to be delivered and the timeframe
- Keeping the consumer/stakeholder informed of progress
- Following through on actions and queries
- Following up with the consumer/customer/stakeholder on their satisfaction with the services

PROFESSIONAL DEVELOPMENT

As the business of ADHB develops, the responsibilities and functions of positions may change. All staff are expected to contribute and adapt to change by:

- Undertaking professional development
- Applying skills to a number of long and short term projects across different parts of the organisation

Undertaking such development opportunities as ADHB may reasonably require