

Starship Foundation Fundraising Application Form



Thank you for choosing to support the children at Starship through your very own fundraising event! At Starship Foundation our vision is to create meaningful and magical opportunities that enrich the health of every young New Zealander. Thank you for helping us to make our vision a reality by fundraising for Starship's children and families.

We would love to hear more about your fundraising ideas for Starship. Please complete this application form and submit it to the Starship Foundation team for approval. Your application must be approved by the Starship Foundation prior to publicising or holding your fundraising event.

Contact Information

Organiser's Name: _____

Organisation/School (if applicable): _____

Address: _____

Suburb: _____ City: _____ Postcode: _____

Daytime Phone: _____ Email: _____

Yes, I would like to receive your newsletter by mail.

Event Information

Event Name: _____

Event Description:

Date(s): _____ Time(s): _____

Location: _____

Number of attendees expected: _____

How do you plan on promoting this event? _____

How will you raise funds through this event?

- Online fundraising page Donations Ticket sales
- Other, please specify: _____

Local businesses are often happy to help with fundraising events in their area. If you plan to approach a company for sponsorship or prizes/auction items, please let us know first, as Starship Foundation may have an existing relationship with the business.

What has inspired you to fundraise for the kids at Starship?

(Eg School project, team building, personal challenge)

Financial Information

What is your financial goal? \$ _____

What are your estimated expenses? \$ _____





How much of the funds raised do you intend to give to Starship Foundation? \$ _____ or % _____

Will you be fundraising for other charities at your event?

No Yes, please specify: _____

How can we help?

We would love to support your fundraising event and may be able to supply the following:
(Please check those applicable to your event)

- Balloons  Stickers  Donation Buckets  Logo 

As a community fundraiser you can use the 'Starship Foundation Community Star' logo which is reserved for our wonderful fundraisers in the community. Any use of this logo or reference to the Starship Foundation or Starship Children's Hospital must be approved by Starship Foundation prior to use or publication. This includes all online and print signage and advertising. If you would like to use this logo, please tick the box above and we will send it to you via email.

Declaration

I/we understand that Starship foundation cannot be held responsible for any personal injury, damage to property or financial losses that may occur as a result of our/my planned fundraiser. I agree to forward the funds raised from this fundraising event to Starship Foundation within 30 days of the event finishing.

Signed: _____ Date: _____

Submission

Please email your completed application form to: starshipfoundation@adhb.govt.nz

Or post to: Starship Foundation
Attention: Community Fundraising
PO Box 9389
Newmarket
Auckland 1149

Once we receive your Fundraising Application Form, our Community Fundraising team will be in touch with you as soon as possible.

After Your Event

Once your event is complete, don't forget to:

1. Tidy up after yourself
2. Say thank you to your wonderful supporters
3. Send Starship Foundation the money you raised
4. Give yourself a big pat on the back! You truly are a star for Starship!



How to make your donation to the Starship Foundation:

Send a cheque: Please send it along with your details to:
Starship Foundation, PO Box 9389, Newmarket, Auckland 1149.

Pay directly into the Starship Foundation bank account:

Please find our details below. Don't forget to include your unique supporter number that we give you as a reference.

Bank Account Name: Starship Foundation

Bank Account Number: 12 3011 0820075 00

Bank: ASB

Branch: Institutional Banking, ASB Bank Limited, 12 Jellicoe Street, Auckland 1010

Reference: # _____

Once you have made your final donation, we will send you an acknowledgment. Please note that New Zealand taxation laws stipulate that sponsorship cheques, ticket costs, auctions or raffle purchases do not qualify for taxation receipts.

Lastly, we would like to say a huge **THANK YOU** for fundraising for Starship's children and families. With your support, Starship can continue to provide world-class, lifesaving care for New Zealand's most vulnerable children. We recognise how much time and energy it takes to create a successful fundraising activity, and truly appreciate your enthusiasm and care. Thanks for being a Superhero for Starship's kids!