

Safety Co-ordinator

- ☐ Allocate roles
- ☐ Delegate tasks (anticipate requirements)
- ☐ Communicate with teams inside patient room and outside room
- ☐ Control entry and exit of items
- ☐ Co-ordinate support in other roles as required
- ☐ Ensure senior staff are called as required e.g. SMO

PPE Coach	Resuscitation Trolley 1	Resuscitation Trolley 2
<ul style="list-style-type: none"> <input type="checkbox"/> Identify clear area for staff donning PPE <input type="checkbox"/> Direct staff entry to room to limit to essential for patient care <input type="checkbox"/> Check that PICU PPE packs have arrived <input type="checkbox"/> Place phones/pagers in blue tray <input type="checkbox"/> Assist with donning PPE <input type="checkbox"/> Check each person's PPE is correct <input type="checkbox"/> Attach named role label to gown/visor <input type="checkbox"/> Complete staff tracking log or delegate <input type="checkbox"/> Monitor and answer pages and telephones or delegate <input type="checkbox"/> Coach all staff leaving the room on doffing of PPE correctly (if no ante-room) <input type="checkbox"/> Redirect non required ward staff 	<p>Anticipate need & prepare and pass into patient room when requested:</p> <p>Airway equipment: Place on blue tray</p> <ul style="list-style-type: none"> <input type="checkbox"/> Ambu bag – paediatric or adult <input type="checkbox"/> Mask – size for child <input type="checkbox"/> HME filter – size for child <input type="checkbox"/> Airway – size for child <input type="checkbox"/> Paper copy of Resuscitation Trolley Algorithms <p>IV insertion equipment: Place on blue tray:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Alcohol wipes; Angiocaths x2; Posi flush x2; Extension set x2; IV Tegaderm dressing x2; splints x2, tourniquet. <p>Label blood tubes:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Blood gas syringe <input type="checkbox"/> Blood Cultures <input type="checkbox"/> FBC + Crossmatch x 2 <input type="checkbox"/> U+E's <input type="checkbox"/> Coags <p>Medications: Place on blue tray:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Printed Ward Emergency Prescription Chart (weight appropriate) <p>Draw up and label:</p> <ul style="list-style-type: none"> <input type="checkbox"/> x2 doses of Adrenaline 1:10000 <input type="checkbox"/> 0.9% sodium chloride 10mL/kg fluid bolus <p>Intubation equipment: Place intubation items as per illustration on blue intubation tray</p> <ul style="list-style-type: none"> <input type="checkbox"/> Draw up intubation medications as per Ward Emergency Prescription Chart 	<ul style="list-style-type: none"> <input type="checkbox"/> AED <p>Monitoring:</p> <ul style="list-style-type: none"> <input type="checkbox"/> M540 Draeger monitor with following attached <input type="checkbox"/> ECG cable and dots <input type="checkbox"/> Saturation cable and probe <input type="checkbox"/> BP cuff (appropriate size) and cable <input type="checkbox"/> Glucometer <p><input type="checkbox"/> Manual defibrillator once it arrives</p> <p>Send blood tubes to laboratory</p> <ul style="list-style-type: none"> <input type="checkbox"/> Receive blood tubes into specimen bag when available <input type="checkbox"/> Ensure the tubes have correct patient labels attached <input type="checkbox"/> Complete lab forms <input type="checkbox"/> Complete cross match form <input type="checkbox"/> Send bloods to lab via Lamson tube <p>Assist with medications</p> <ul style="list-style-type: none"> <input type="checkbox"/> Assist medication role with double checking of medications

Ante Room

- ☐ Control opening of inside and outside doors
- ☐ Control movement of staff into and out of the room
- ☐ Control entry and exit of items
- ☐ Communicate (verbally and written) with teams inside patient room and outside patient room
- ☐ Coach all staff leaving the room on doffing PPE correctly