



RĀRANGI TAKE

Ngā Pou Tamariki Haumarū

Tuesday 21 August 2018

10.00 am – 12.00 noon

Mt Eden Room, Building 16, Greenlane Clinical Centre

Members Attending: Michael Shepherd, Emma Hope, Bridget Kool, Rebecca Hayman, Scott Olsen, Natalie Burton, Melissa Wilson, Tipene Lemon (for Riki Nia Nia)

Apologies: Riki Nia Nia

Safekids Team Members Attending: Mareta Hunt, Alexandra Nicholas, Mark Fenwick, Moses Alatini

Meeting Chair: Bridget Kool

Minutes & Communications: Mark Fenwick

Agenda Item	Who	Papers
1. Whakatau	Tipene	Whakaaria Mai Safekids' biographies
2. Terms of Reference	Bridget	Ngā Pou Tamariki Haumarū – Terms of Reference
3. Membership	Bridget	
4. Process for selecting Chair	Bridget	
5. Child unintentional injury prevention priorities	Moses, Melissa	Discussion Paper – Unintentional Child Injury Priorities
6. National co-ordination priorities	Melissa	
7. Next Meeting	Bridget	
Waiaata Karakia	Tipene	

Item	Discussion	Action/Note/Agreements	Who/when
1.	Chair welcomed all and accepted the apologies of Riki Nia Nia		
2.	Karakia/whakawhanaungatanga led by Tipene Lemon		
3.	Terms of Reference TOR		
	3.1 Age range discussion re 0-14. Why not 0-24?	Discussion there are range of acceptable age ranges for defining children and important to continue to review. Action: revisit question of age-range within first two-years of Ngā Pou Tamariki Haumaru. Agreement: focus on 0-14 years for current focus of TOR to align with Safekids' existing funding and contractual arrangements.	All
	3.2 Objectives and advisory group role	Action: merge these two sections which are currently repetitive.	Melissa
	3.3 Equity needs to be explicitly included in this section	Action: Insert equity statements into TOR at 6.1	Melissa
	3.4 Disbursements and/or remuneration	Discussion regarding the importance of funding out-of-town members travel expenses to attend meetings to ensure this is not a barrier to participation. Action: incorporate reference in TOR for Safekids to fund out-of-town members' travel expenses as required.	Melissa
	9 Subgroups	Discussion regarding the importance of establishing realistic expectations about the ability of individuals and organisations to participate in working groups they are unfunded for and for Ngā Pou Tamariki Haumaru members to participate in these additional forums. Melissa confirmed that it was her expectation that Safekids would carry the bulk of the workload in organising and facilitating these subgroups but that it would add value to have a member from Ngā Pou to participate in any such forums. Melissa reflected that it was her intent that Safekids would endeavor to manage input required from Ngā Pou members to be focused around actual meeting times. Using these times to solicit input, advice and feedback from members that Safekids could then turn into actions.	

	10 Meeting Records and Media Requirements	Mark highlighted the importance of transparency and suggested publishing minutes on Safekids website. He also suggested a process for Safekids' communications Manager to manage media enquiries in consultation with the Chair. General comment that in most case media enquiries would be best handled by Safekids and it would be rare for Ngā Pou Tamariki Haumarū to be making specific media comment. Action: amend TOR section 10 to reflect online publication of minutes and handling of media enquiries.	Melissa
	15.3 Amend timeframes for minutes to two weeks	Action: amend TOR so timeframe for producing minutes two weeks rather than three.	Melissa
4.	Membership		
	4.1 Ngā Pou Tamariki Haumarū Membership gaps	Discussion identified membership gaps: Territorial Local Authorities (TLAs) and Pacific Peoples. Discussion regarding value of writing to Phil Goff to ensure an appropriate level of engagement regarding unintentional child injury and the forum Action: Safekids to investigate potential members and make recommendation to group. Action: Melissa to write to Phil Goff seeking representative for Ngā Pou Tamariki Haumarū.	Safekids Melissa
	4.2 Plunket	Discussion regarding potential inclusion of Plunket as a member of forum. Other forums being developed to ensure high levels of engagement (eg hui with ACC, St Johns, Plunket, Safekids and iMOKO). Agreement: Safekids to regularly seek input from Plunket as part of their engagement strategies for informing work of Ngā Pou Tamariki Haumarū.	Safekids
	4.3 Kaumatua	Action: amend section 12 to remove reference to "when appropriate" and "if they feel it is helpful or necessary" to reflect commitment to routinely seek and utilise appropriate cultural support and guidance.	Safekids
	4.4 Chair selection or confirmation	Agreement: Associate Professor Bridget Kool confirmed as Chair, Ngā Pou Tamariki Haumarū	All
5.	Priorities		
	5.1 Data review – Moses Alatini	Moses presented overview of latest hospitalisation and fatality data set.	

		<p>Discussion regarding inclusion of SUDI data and possibility of tightening age range of cohort to 1-14 years to address.</p> <p>Overview highlighted gains that had been made for Māori tamariki, however gaps between Māori and non-Māori remain significant and require prioritisation. Overview also highlighted that improvements for Pacific People’s tamariki had not been as significant and additional work was required to consider the implications of that data.</p> <p>Discussion regarding importance of highlighting serious injuries by reflecting length of stay in hospitalisation data. Mike noted that Starship Trauma data includes hospitalisations longer than 3 hours which include, for example, treating nail-bed injuries. Moses noted that IRPU data has been adjusted to exclude hospitalisations under 24 hours. Home injuries, particularly falls were recognized as an important focus area. Discussion regarding the fact that while 0-14 year olds account for approx. 30% of the cost of all claims they account for 44% of the volume of all claims. Scott noted the historical challenges ACC have faced in calculating the full social costs of injury and reflecting this in their decision making.</p> <p>Action: Amend tables to consistently separate out SUDI figures. Action: Correct labels for graphs on p.16 for home injuries. Action: Revisit hospitalisation data to provide length of stay and highlight serious injuries. Action: ACC to provide breakdown of claims by intentional and unintentional injuries.</p>	<p>Moses Moses Moses Scott</p>
	5.2 Priorities 1-8, page 6.	<p>Melissa provided overview of issues and potential priority areas identified in discussion paper. General agreement that the paper provided an accurate overview of some of the key co-ordination issues facing Safekids. Discussion regarding the large number of potential priority areas and the need to set realistic expectations about what can be addressed.</p>	

		<p>The value of highlighting regional data and providing summaries at a DHB level was emphasised from both an advocacy and local prioritisation point of view. It was noted that historical efforts to do this had been well-received and valued by DHBs and local authorities.</p> <p>Bridget recognized the value in employing a framework such as Dahl, Green & Whitehead to organise Safekids prioritization efforts. Discussion regarding the value of stock-taking NZ's current injury prevention status against international best practice, as per 2009 Child and Adolescent Injury Report Card to guide policy and advocacy platform. General agreement that policy, legislative and advocacy efforts remain an important tenet of Safekids' activities and must not be overlooked in strategy and work-programme development.</p> <p>Agreement that equity considerations should be both an overarching priority and embedded in all aspects of Safekids work programme. Alex noted the importance of community engagement in any prioritization process. Melissa acknowledged that while Safekids is now in a strong position to work closely with community, this process will be iterative and cannot be achieved in a short-time frame.</p> <p>There was general agreement with Mike's suggestion that the following focus areas identified in discussion paper should be prioritised: messaging, children's voice, advocacy for unintentional injury in Child Wellbeing Strategy.</p> <p>Action: include messaging, children's voice, advocacy for unintentional injury in Child Wellbeing Strategy in work programme</p> <p>Action: Develop mechanism (for example heat map/dashboard) for providing DHBs and community providers with local DHB-level overview of unintentional child injury</p> <p>Action: Undertake audit against international best practice to inform Safekids' policy, legislative, advocacy priorities.</p> <p>Action: Include explicit equity priorities in work programme</p>	<p>Safekids</p> <p>Safekids</p> <p>Safekids</p> <p>Safekids</p>
--	--	--	---

6.	Next Meeting		
	6.1 Working Session to review final TOR and draft programme within six weeks	Agreement that zoom or in-person meeting within six weeks Action: Safekids to schedule follow-up meeting	Melissa
7.	Meeting Closed 12.10pm		All